

EDITING GUIDELINES

TEXT

1. The text must be no longer than 15 pages (2000 characters, spaces included) for papers with images, or 20 pages (2000 characters, spaces included) for papers without images. Each article can have a maximum of 10 images.
2. All articles must be presented on a computerised support with the footnotes numbered in order of appearance; the number in a raised position and followed by a comma or a period - Ex.: ¹, ¹; ¹. - (bibliographic citations should follow the OXFORD system), and the bibliographic abbreviations used should be those listed below.
3. At the end of the text, after the author's name and before the bibliographic abbreviations, the author's/authors' institution and e-mail address(es) should be indicated and they should be in Italics.
4. Each paper should be accompanied by a summary of at least 2 pages (2000 characters, spaces included) written in English (or in Italian, in the case of papers in languages other than Italian).
5. When passages cited include unusual meanings for terms, or other peculiarities, these should be set apart only with quotation marks "...".
6. Transliterations of words from the Greek (*oinochoe*, *pyxis*, *hydria*, ecc.) or Latin (*planta pedis*, *opus testaceum*, *Gens Iulia*, etc.), or from foreign languages (*stemless cup*, *Atelier des petites estampilles* etc.), should be in Italics. The rule does not apply to citations of passages in languages other than Italian, which should be placed between inverted English quotation marks "...".
7. Texts taken from ancient sources (Greek, Latin, Semitic etc.) must be written in a Unicode font. If special symbols are used, such as those from custom-designed fonts, then the author is asked to include the font utilised when presenting the paper.

BIBLIOGRAPHY

1. In preparing the paper, the rules and guidelines to be followed can be drawn from the examples provided below:
COARELLI 1983: F. COARELLI, *Il Foro Romano. Periodo arcaico*, Rome 1983.
MAIER 1971: F.G. MAIER, *Alt-Paphos auf Zypern*, in *AW* 2, 1971, pp. 3-14.
VON VACANO 1981: O.W. VON VACANO, *Gibt es Beziehungen zwischen dem Bauschmuck des Temples B und der Kultgötting von Pyrgi?*, in *Akten des Kolloquiums zum Thema "Die Götting von Pyrgi"* (Tübingen 1979), Florence 1981, pp. 153-160.
MONACCHI 1986-87: D. MONACCHI, *Lugnano in Teverina (Terni). Loc. Poggio Gramignano. Saggi di scavo di una villa rustica romana*, in *NSc* 1986-87, pp. 5-35.
HANO *et al.* 1971: M. HANO - R. HANOUNE - J.-P. MOREL, *Garaguso (Matera). Relazione preliminare sugli scavi del 1970*, in *NSc* 1971, pp. 424-438.
Roma 1990: M. CRISTOFANI (ed.), *La Grande Roma dei Tarquini*, Catalogo della mostra (Roma 1990), Rome 1990.

2. The titles of reviews and periodicals should be abbreviated in accordance with the *Deutsche Archäologische Bibliographie guidelines* and *Année philologique*.
3. The editor(s) of a volume should be indicated with (ed./eds.)

CITATIONS OF ANCIENT SOURCES

1. References to ancient sources, CIL or other Corpora, should be included in the text, between parentheses. For example:
It may be worth noting a circumstance reported by Clement of Alexandria (*Protrept.* 3. 40), according to whom, "It is said that Cinyras and his descendants are buried in *Paphos*, in the temple of Aphrodite".
2. When citing ancient authors in abbreviated form, it is best to avoid excessively short abbreviations that prove hard to understand (do not, for example, use those of Liddell-Scott-Jones). In the case of pseudepigrapha, the abbreviation of the name should be preceded by Ps.- or Pseudo- (ex. Ps.-Plutarch; Pseudo-Plutarch).
3. Use the standard Latin titles, in Italics or abbreviated: for example, Aesch. *Prom.* 526; Plut. *quaest. conv.* 680b. Titles are always in lower case, except when they represent proper nouns or their derivative adjective (ex. Hor. *carm.*; Plut. *de lib. educ.* or *lib. educ.*; Verg. *Aen.*; Cic. *Tusc.*; Caes. *Gall.*).
4. The numbers of books, chapters and paragraphs are indicated in Arabic numerals and separated by a period: Od. 23. 296; Thuc. 1. 22. 4. A period (and a space) are also used to divide the number of a verse from that of a fragment, or the number of a line from that of a page. For texts that are identified by numbers in combination with letters, the letter should be in small case and attached to the number. Any following indication of lines of the text should be detached from the letter (for example, Plat. *resp.* 637e 3-6; Aristot. *poet.* 1454b 6-8).
5. In citations of verses, the numbers should always indicate the hundreds, tens and integer units: ex. vv. 123-182.
6. Passages in Greek should appear without Inverted quotation marks, passages in Latin should appear in Italics without Inverted quotation marks.

ABBREVIATIONS

It is recommended that the following standard abbreviations be used:

a.s.l.	above sea level	ex.	example
bibl.	bibliography	ext.	external
c.	circa	fem.	female
cf.	compared to	fig.	figure
cit.	cited	frag.	fragment
col.	column	frt.	front
cons.	conserved	h.	height
dia.	diameter	<i>ibid.</i>	<i>ibidem</i>
dpt.	depth	ID.	IDEM
EAD.	EADem	ill(s).	illustration(s)
ed.	edition	int.	internal
et seq.	and following	inv.	inventory
etc.	etcetera	km	kilometre

lft.	left	prev.	previous
lg.	length	rest.	restored
lwr.	lower	rt.	right
m	metre	s.v.	<i>sub voce</i>
max.	maximum	t.	tomb
min.	minimum	tab.	table
ml.	male	thk.	thickness
no. (nos.)	number(s)	up.	upper
n.s.	new series	vol(s).	volume(s)
p. (pp.)	page (s)	wid.	width

The cardinal point should be written out in full, in the language used by the author, and not capitalised (north etc.).

ILLUSTRATIONS

1. Illustrations for the papers, which must all be digitalised (Tiff format, at least 300 dpi), must be indicated with *Fig.* and numbered in order, without distinguishing between photographs and drawings. The editors reserve the right to eliminate any photographs held to be of inadequate quality.
2. Illustrations must be presented in black and white (colour images shall be accepted only if deemed absolutely indispensable).
3. The captions for the figures must be provided in a separate Word file.
4. The dimensions of the photographs must fit within the following grids:
 - h. 20/21 cm x wid. 16 cm (full page)
 - h. 11.5 cm x wid. 16 cm
 - h. as desired (max. 20/21 cm) x wid. 7.7 cm